



European Commission
TEMPUS



Project Management Committee (PMC) Meeting Podgorica, Montenegro September 22nd-25th 2014

Agenda

Date: Tuesday 23rd September 2014: LOCATION: "Small hall" at the Rectorate Building address: Rektorat, Cetinjska 2, Podgorica.	
10.15AM-1.15PM	PMC Meeting (Partners make their presentations).
2.15PM-3.30PM	PMC Meeting
4.00PM-6.00PM	PMC Meeting

Date: Wednesday 24th September 2014:	
9.30AM-11.15AM	PMC Meeting
11.45AM-1.00PM	PMC Meeting
2.00PM-3.30PM	PMC Meeting
4.00PM-6.00PM	PMC Meeting + Summing up

1. Address by the Chair of the PMC
2. Prolongation of the Project
3. Tempus project progress Report from Western Balkan countries (Presentations- 15 mins per partner)
4. Financial aspects (a discussion on financial aspects of the project)
5. Ratification of all minutes generated by the project since previous PMC meeting in Bergen October 2012 that is: 2nd ILTWG meeting, Bihać Bosnia & Herzegovina; 3rd SWG meeting Tirana, Albania; 3rd ILTWG meeting London, UK; 3rd ILMWG meeting Tirana, Albania.
6. Conclusions from Western Balkan Information Literacy Conference (WBIL) Bihać 11-14th June 2014
7. Series of One week visits during Summer/Autumn 2013 (a discussion)
8. Online Information Literacy Module development process (+ signing of Agreement by all partners).
9. Timeline for approval of guidelines and IL programmes (See Deliverable no. 15), Implementation of IL programs (See Deliverable No. 13) and IL programme rollout (See deliverable no. 14). (see eForm application). Here each institution will speak briefly about the progress of approval and roll out of the IL programs in their institution.
10. Dissemination & the Project Website
11. Promotion of the IL program. This refers to deliverable no. 20 (see EForm application pages 120-121).

Developing information literacy for lifelong learning and knowledge economy in Western Balkan countries

12. Quality Management & the Evaluation Working Group (deliverable no 16- led by Manolis Koukourakis- University of Crete)- Deliverables 16, 17
13. Quality plan and Excel sheets for completion by each partner: Sustainability, Dissemination; Monitoring & tracking (led by Manolis Koukourakis)- Deliverables 16, 17
14. Feedback received from the EACEA on the Intermediate report to the EACEA April 2013
15. Internal LIT Project Reports
16. Forthcoming project meetings.
17. Exploitation & sustainability (Deliverables 22, 23, 24, 25 please see the eForm).
18. Any other Business