



3rd Information Literacy Module Working Group (ILMWG) Meeting Tirana, Albania, April 28th-May 1st 2014

Agenda

Date: Tuesday 29th April 2014:	
10.30AM-1.15PM	<i>ILMWG meeting (Partners Presentations on Tempus equipment and online IL modules).</i>
2.15APM-3.45PM	<i>ILMWG meeting</i>
4.15-6.00PM	<i>ILMWG meeting</i>

Date: Wednesday 30th April 2013:	
10.00-11.15	<i>ILMWG meeting</i>
11.45AM-1PM	<i>ILMWG meeting</i>
2.00PM-3.30PM	<i>ILMWG meeting</i>
4.00PM-6.00PM	<i>ILMWG meeting results- final summing up.</i>

1. Address by the Chair of the ILMWG.
2. Final Delivery of Online IL modules- pricing per institution, update on IL module development process.
3. Partners presentations on Tempus equipment and IL modules- plans for the equipment purchase will need to be presented by each partner in more detail.
4. Tempus budget- an important discussion on Tempus budget- a representative from each partner must outline any concerns/issues they have about the Tempus budget- are there underspends for example? **Are there concerns in their University about how to use the remainder of their budget before the end of the Project? Are all staff budget categories being utilised and if so why not? Staff costs? Travel costs and costs of stay? Equipment? Printing and publications? Other costs?**
5. Timeline for approval of guidelines and IL programmes (See Deliverable no. 15), Implementation of IL programs (See Deliverable No. 13) and IL programme rollout (See deliverable no. 14).- An update from each partner on the progress on these issues.
6. Planning the coordination, timetabling and physical rollout of all IL programs

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7. Project monitoring, Evaluation & the Evaluation Working Group (deliverable no 16- led by Manolis Koukourakis University of Crete & Elli Georgiadou Middlesex University). An update from Manolis Koukourakis/Elli Georgiadou including update on the **Final Quality Plan**
8. Deliverable no. 17: Lasting monitoring of IL programmes (report- yet to be produced)
9. Deliverable no. 19: Dissemination of the project steps
10. Deliverable no. 21: Dissemination of the project results
11. Deliverable no. 22 International recognition of the IL program
12. Deliverable no. 23: Transfer of results
13. Deliverable no. 24: Sustainability
14. Deliverable no. 25: Western Balkan Network for IL
15. Promotion of the IL program. This refers to deliverable no. 20 (see EForm application pages 120-121).
16. International Workshop in
17. Any other Business