



Tempus Project Kick Off Meeting 21-24th November 2011, Limerick, Ireland

Monday 21st November 2011- Travel for delegates to Limerick, Ireland

Tuesday 22nd November 2011

8.30-9.00	Registration Tea/Coffee
9.00-9.15	Opening address and Welcome: Jerald Cavanagh - <i>Tempus Project Leader</i> , Limerick Institute of Technology - <i>City View Suite</i>
9.15-10.15	An introduction to Tempus Project 517117: Developing information literacy for lifelong learning and knowledge economy in Western Balkan countries: Jerald Cavanagh <i>Tempus Project Leader</i> & Padraig Kirby - <i>Tempus Project Coordinator</i> (<i>City View Suite</i>)
10.15-10.30	<i>Finance Officer</i> -Limerick Institute of Technology - Tempus Financial Reporting & Procedures - <i>City View Suite</i>
10.30- 11.00	<i>Tea/Coffee</i>
11.00- 11.15	Address by Cllr. Jim Long, <i>Mayor of Limerick</i>
11.15-11.45	Individual introductions from all Tempus partners - <i>City View Suite</i>
11.45-12.00	Tempus & Erasmus Mundus: Colin McLean - <i>External Services Manager</i> , Limerick Institute of Technology - <i>City View Suite</i>
12.00-12.30	Dr. Maria Hinfelaar - <i>President</i> , Limerick Institute of Technology - <i>City View Suite</i>
12.30-1.30	<i>Lunch</i>
1.30-3.30	Parallel Meetings: Project Management Committee (PMC) - <i>Wogan suite</i> ; Didactic Working Group (DWG) - <i>O'Brien Suite</i> ; Scientific Working Group (SWG) - <i>Harris Suite</i> , Information Literacy Training Working Group (ILTWG)- <i>City View Suite</i> ; Information Literacy Module Working Group (ILMWG) - <i>5th Floor Lounge</i>
3.30-4.00	<i>Tea/Coffee</i>
4.00-6.00	Parallel Meetings PMC- <i>Wogan suite</i> ; DWG - <i>O'Brien Suite</i> ; SWG - <i>Harris Suite</i> ; ILTWG - <i>City View Suite</i> ; ILMWG - <i>5th Floor Lounge</i>
	<i>Close of 1st day.</i>

Wednesday 23rd November

8.30-9.00	<i>Tea/Coffee</i>
9.00-10.30	Parallel Meetings PMC- <i>Wogan suite</i> ; DWG - <i>O'Brien Suite</i> ; SWG - <i>Harris Suite</i> ; ILTWG - <i>City View Suite</i> ; ILMWG - <i>5th Floor Lounge</i>
10.30-11.00	<i>Tea/coffee break</i>
11.00-1.00	Parallel Meetings PMC- <i>Wogan suite</i> ; DWG - <i>O'Brien Suite</i> ; SWG - <i>Harris Suite</i> ; ILTWG - <i>City View Suite</i> ; ILMWG - <i>5th Floor Lounge</i>
1.00-2.30	<i>Lunch</i>
2.30-4.00	Feedback from the Parallel Meetings - <i>Shannon suite - Boardroom style</i>
4.00-4.30	<i>Tea/Coffee</i>
4.30-6.00	Feedback from the Parallel Meetings - <i>Shannon suite - Boardroom style</i>
8.30-11.30	<i>Networking evening.</i>

Thursday 23rd November 2011

8.30-9.00	<i>Tea Coffee</i>
9.00-10.30	Final presentation of results from Parallel Meetings - <i>Shannon suite- Boardroom style</i>
10.30-11.00	<i>Tea/Coffee</i>
11.00-11.30	Final summing up of Tempus Project Kick Off Meeting results - <i>Shannon suite- Boardroom style</i>